



The Mi'kmaq Confederacy of
Prince Edward Island

Job Opportunity
Mi'kmaq Land Use Field Researcher

Mi'kmaq Confederacy of PEI (MCPEI) is seeking a full time contract Mi'kmaq Land Use Field Researcher to work out of the MCPEI Office in Summerside.

General Description:

The MCPEI Land Use Project is mapping and building a database of Mi'kmaq traditional land uses of Prince Edward Island and surrounding areas. The project preserves Aboriginal knowledge for the present and future Mi'kmaq generations. The Mi'kmaq Land Use Field Researcher will be responsible to, and supervised by the MCPEI Integrated Resource Manger. Reporting to the GIS/Data Manager, the duties include, but are not limited to:

Duties:

- Conduct interviews with Lennox Island / Abegweit community members.
- Digitize interview information using MapInfo software
- Perform accurate data entry into database
- Taking photographs for various projects
- Assist with presentations to Lennox Island / Abegweit communities
- Assist with front desk reception duties

Education:

The successful candidate will have, at a minimum, a high school diploma. Interviewing skills and MapInfo software training will be provided.

Other Qualifications:

The successful candidate will possess, at a minimum, a high school diploma or equivalent, plus:

- Basic computer skills.
- Basic grammar, spelling and punctuation skills.
- Ability to work with/out supervision.
- Detail oriented.
- Knowledge and previous working experience with First Nations.
- Demonstrate excellent interpersonal and communications skills.
- Must maintain confidentiality.

Personal Characteristics:

Good judgment, strong inter-personal skills, positive attitude, initiative, willingness to be a team player and the suitability to work in MCPEI environment.

Salary Range:

Commensurate with education and experience.

NOTE: Must hold a valid drivers' license and have a reliable vehicle for this positon.

Qualified candidates are invited to submit a cover letter along with a current resume, outlining qualifications and related work experience by mail or email. Deadline to apply: **Tuesday, March 21, 2017, by 3:00 pm.** For a full job description go to www.mcpei.ca.

Only those chosen for an interview will be contacted.

Apply to:
Mi'kmaq Confederacy of PEI
ATTEN: Tabatha Bernard, Human Resources Advisor
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