

## **Employment Counselor (3 Positions; 1 Lennox Island, 1 Charlottetown, 1 Scotchfort)**

Reporting to the Director of Employment Services, the successful applicants for the Employment Counselor positions will have the following experience and qualifications:

### **Employment Counseling:**

- Completing necessary employability assessments and needs determination on all clients and assisting in the development of formal return to work action plans.
- Providing information, direction, advice and support to clients in the development of their respective case plan.
- Knowledge of employment and training projects/ programs, career counseling techniques, labour market trends, while assisting clients in accessing other support services and resources in support of each clients respective case plan.
- Managing and completing reports.
- Developing and maintaining of relationships with employers and or partners.
- Facilitating groups.

### **Education:**

- Graduation from a recognized university or college with a degree or diploma related to the field of work, or an acceptable combination of education, training and experience.

### **Personal Suitability:**

To be successful in the role of an MCPEI ES Employment Counselor, one must have the personal suitability's that coincide with the following:

- Understand the right to self-determination and dignity of risk.
- Be open-minded and build purpose within their work while being self-assured and self-aware.
- Must have an ability to understand, respect and accommodate cultural diversity and the corresponding intergenerational impacts of colonization.
- Experience working with Indigenous populations is considered an asset.

Full time position 37.5 hours bi-weekly. Location of work will be in one of the above referenced communities but with occasional travel throughout the province. The deadline to apply for this position is October 9, 2017 3:00pm. Please email your resume and cover letter to [tbernard@mcpei.ca](mailto:tbernard@mcpei.ca) or mail to:

Mi'kmaq Confederacy of PEI (MCPEI)  
Attn: Tabatha Bernard  
200 Read Drive  
Summerside, PE  
C1N 5N7