



Job Posting
“Go the Extra Mile” Project Worker
(7 month term position)

OBJECTIVE: The Promotion of Indigenous Women and Girls to participate on Boards and Networking to Increase Economic Independence.

This 24-month project (seven months remaining) will develop a practical, sustainable toolbox of culturally appropriate resources to bring awareness to Indigenous Women and Girls and highlight the importance of participation on Boards. In addition, it will engage key stakeholders to facilitate participation in such programs as the PEI Provincial Community Bursary and Engage PEI.

The project worker will work for the Mi’kmaq Confederacy of PEI under the supervision and direction of the project coordinator of the project.

The project worker will work on the following areas under the direction of the project coordinator:

- Help identify key community partners for example local Boards, such as Co-op’s, private sector companies, financial institutions.
- Help identify key federal and provincial partners.
- Help identify key federal and provincial programs for example the Community Bursary Program and Engage PEI.
- Help identify and create partnerships with other community-based organizations and economic development organizations to actively recruit Indigenous women and girls on their Boards and programs.
- Use this information to create a tool box using the projects developed expertise and insight to develop an effective and practical model that can be replicated across the Atlantic region to enhance greater career opportunities for Indigenous women.

As part of the project team, the worker will help to identify and create ways to partner with groups such as the PEI Business Women’s Association, the University of Prince Edward Island to provide expertise and support in this project for Indigenous women and girls’ participation in economic development through networking and participation on Boards.

Other duties will include a literary review to develop an understanding of the issues, strengths, and opportunities affecting Indigenous women’s and girls’ economic security and prosperity through the lens of participation on Boards; be part of the team that uses a user-friendly template, host one-on-one interviews, small focus groups to hear individual, personal experience of their own economic security and prosperity; collect data and identify additional stakeholders working on Boards and program recruitment to help determine other opportunities to better support women seeking employment on Boards and programs.

Working with the coordinator create a manual that will include all the information, contacts, to be shared with Lennox Island, the Confederacy and Abegweit on the results of the project.

Other Duties as required

HOURS OF WORK

Hours of work will be in accordance with the standard hours of operation at the Mi'kmaq Confederacy of PEI: summer hours 8:00-4:00pm; winter hours 8:30am-4:30pm. The position is full time, evenings and week-ends maybe required for a total of 30 hours per week.

CLOSING DATE

Please email a cover letter along with a detailed resume outlining qualifications and related work experience. **Deadline to apply: January 29th, 2020 by 12:00PM (noon)**. Only those chosen for an interview will be contacted.

If all qualifications are equal, preference will be given to qualified Indigenous women.

APPLY TO:

Tabatha Bernard
Human Resources Advisor
Mi'kmaq Confederacy of PEI
200 Read Drive
Summerside, PE C1A 5N7
tbernard@mcpei.ca