



Job Posting: **Case Manager**
Department: Indigenous Justice Program
Location: Charlottetown, PE
Position: Temporary 1-year, Full Time 37.5 hours/week
Salary: \$55,000 to \$65,000
Deadline to apply: October 26, 2023

The Mi'kmaq Confederacy of PEI (MCPEI) delivers programs and technical advice to the Epekwitk Assembly of Councils, the Abegweit and Lennox Island First Nations' Councils and the provincial Indigenous community. As a member of MCPEI's workforce the successful candidate will be offered a competitive salary, quality benefits, generous vacation, and a respectful, healthy, and safe place to work and grow as a professional.

The Role:

Reporting to the Senior Program Coordinator of IJP, the Indigenous Justice Case Manager is responsible for the implementation and delivery of case management services, including Gladue Aftercare which is designed to facilitate the rehabilitation and cultural healing for Indigenous people across PEI. The Case Manager provides referral services and support as required. As part of the IJP team, the Case Manager may assist in coordinating IJP events, educational forums, as well as attend Court if and when required.

Qualifications:

Education, Years of Experience

- Post-secondary education, preferably in justice or social services.
- Minimum 3 years' experience working with clients and case management.

Skills and Competencies

- Provide culturally appropriate services and programming for Indigenous people to help address the over-representation of Indigenous people in the criminal justice system.
- Provide post-sentence Gladue aftercare by assisting individuals, who have had a Gladue report, in meeting the conditions of their sentence and implementing the recommendations from the report or healing plan.
- Liaise with stakeholders to promote and support the operations of programs established to assist vulnerable people in the justice system.
- Provide reintegration support for individuals coming out of incarceration. Make referrals and advocate for clients with other service providers (such as mental health and addiction services) as well as cultural healing supports.

- Support Indigenous Justice Court Worker in case managing and advocating for Indigenous peoples in contact with the justice system, and maintaining communications and collaboration with justice personnel (i.e. lawyers, law enforcement officers, court personnel, probations/parole officers) at all stages of the criminal justice process.
- Work with the Indigenous Justice team to organize, facilitate and deliver education and program-specific training to government, community groups and stakeholders.
- Build and maintain effective working networks and information sharing mechanisms with the justice system with the aim of addressing the needs of Indigenous clients.
- Educate the Indigenous communities on and off reserve on the IJP.
- Coordinate and participate in justice circles and assist Indigenous people in accessing programs and services and traditional supports.
- Work as part of a team to support Indigenous people involved in the criminal justice system.
- Report on the progress of the program and maintain client files for reporting purposes.
- Knowledge of restorative justice and the criminal justice system.
- Knowledge of Indigenous history, residential schools, and intergenerational trauma.
- Experience in conflict resolution and problem-solving skills.
- Experience in organizing conferences and workshops.
- Strong report writing skills, as well as written and verbal communication skills.
- High confidentiality standards and ability to exercise good judgement.
- Proficiency in MS Office Software, including Excel, Word and SharePoint.

Other

- Successfully pass a Criminal Record Check including the vulnerable sector.
- Valid driver's license and own vehicle with clean driver's abstract.
- Provide Covid-19 Immunization Record or Vax Pass.
- Other duties as required.

*Demonstrated equivalencies will be considered.

**Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference policy of the Canadian Human Rights Commission. MCPEI is committed to providing support and capacity building opportunities to Mi'kmaq individuals with the core competencies to take on positions such as this.

Please email your resume and cover letter to apply@mcpei.ca

with the job title "Indigenous Justice Case Manager" in the subject line

or mail/deliver resume to:

ATTN: Human Resources Advisor
 Mi'kmaq Confederacy of PEI
 201 - 8 Stan MacPherson Way
 Charlottetown PEI C1A 0J7

Deadline to apply: October 26, 2023, at 3:00PM

We appreciate all those applying for this position and note that only those chosen for an interview will be contacted.